



**AGENDA**

***Business Services Committee***

John Benbow, Jr., Chairman  
Katherine Bielski-Medina, Member  
Julie Des Jarlais, Member  
John A. Krings, President

**September 6, 2022**

LOCATION: Board of Education Office, 510 Peach Street, Wisconsin Rapids, WI 54494  
Conference Room C

TIME: Immediately following the Educational Services Committee Meeting, but not before 6:15 p.m.

- I. Call to Order
- II. Public Comment

Persons who wish to address members of the Committee may make a statement pertaining to a specific agenda item. The Committee Chair will establish limits for speakers due to time constraints. Comments made by the public shall be civil in content and tone. Speakers bear the personal risk if comments made are defamatory, slanderous, or otherwise harmful to another individual. Please keep in mind that this is a Committee meeting of the Board open to the public, and not a public hearing.

- III. Actionable Items
  - A. No Actionable Items
- IV. Updates and Reports
  - A. Purchases – Update
  - B. School Bus Rerouting – Update
  - C. Food Service Community Eligibility Program– Update
- V. Agenda Items
- VI. Future Agenda Items

The Wisconsin open meetings law requires that the Board, or Board Committee, only take action on subject matter that is noticed on their respective agendas. Persons wishing to place items on the agenda should contact the District Office at 715-424-6701, at least seven working days prior to the meeting date for the item to be considered. The item may be referred to the appropriate committee or placed on the Board agenda as determined by the Superintendent and/or Board president.

With advance notice, efforts will be made to accommodate the needs of persons with disabilities by providing a sign language interpreter or other auxiliary aids, by calling 715-424-6701.

School Board members may attend the above Committee meeting(s) for information gathering purposes. If a quorum of Board members should appear at any of the Committee meetings, a regular School Board meeting may take place for purposes of gathering information on an item listed on one of the Committee agendas. If such a meeting should occur, the date, time, and location of the Board meeting will be that of the particular Committee as listed on the Committee agenda **however, no deliberation or action will be taken by other Committees or the full Board of Education.**





**BACKGROUND**

***Business Services Committee***

John Benbow, Jr., Chairman  
Katherine Bielski-Medina, Member  
Julie Des Jarlais, Member  
John A. Krings, President

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TIME: Immediately following the Educational Services Committee Meeting, but not before 6:15 p.m.

- I. Call to Order
- II. Public Comment
- III. Actionable Items
  - A. No Actionable Items
- IV. Updates and Reports
  - A. Purchases – Update

Copies of the following invoices, bid specs, and purchase orders will be reviewed:

- Athletic Field Services - \$14,600.00 - Pay App #2 – Stadium
- Boelter LLC - \$24,505.74 - PO #23001300 - Convection Oven - Food Service
- Boldt - \$19,660.00 - PO #23001303 - Wash Soccer Light Pole & Concrete Repairs - B&G
- City of WI Rapids - \$17,646.88 - Police Liaison Services - Community Services
- Midwest Netting - \$26,305.80 - App#5 – Quadplex
- Miron - \$1,614,992.51 - Referendum – Lincoln
- Miron - \$32,887.55 - App #6 – Quadplex
- Miron - \$303,882.13 - Referendum - RC, WRAMS, Grove, Woodside & Pitsch
- Miron - \$611,259.32 - Referendum - Grant, Howe & Wash
- Miron - \$672,502.29 - Referendum - Think & Mead
- PRA - \$14,894.04 - Referendum - Furniture Procurement
- PRA - \$23,660.29 - Referendum – Lincoln
- Ron's Ref - \$18,675.00 - PO #23001311 - LHS Walk in Cooler Repair - Food Service
- Skyward - \$135,785.00 - PO # 23001267 - Business Office

- B. School Bus Rerouting – Update

Lynx Transportation Solutions, Lamers Bus Lines and Safe-Way Bus Transit have continued their work on bus routing over the month of August. We are estimating 30 secondary and 27 primary routes. Last school year there were 37 secondary and 27 primary routes. The number of elementary routes remain unchanged even with providing transporting to students that live between .5 miles and 2 miles from school. Over the next couple weeks, we will continue to monitor the new routing. If all is going well, we will provide a recommendation to update our transportation policies and procedures at the October or November meeting.

C. Food Service Community Eligibility Program– Update

WRPS was approved to have the following schools participate in the Community Eligibility Program: Grove Elementary, Howe Elementary, Mead Elementary, Pitsch Early Learning Center (WRPS 4yr KG & PK), River Cities High School, Wood County Alternative (CESA 5 at Vesper) & Washington Elementary (see attachment A).

These schools will receive free breakfast and lunch meals based on their overall free/reduced eligibility as a group of schools.

V. Agenda Items

Committee members will be asked which agenda items from the Committee meeting will be placed on the consent agenda for the regular Board of Education meeting.

VI. Future Agenda Items

No future agenda items of the Business Services Committee were identified.



Jill K. Underly, PhD, State Superintendent

August 9, 2022

Agency Code: 71-6685

Mr. Craig Broeren  
 Superintendent  
 Wisconsin Rapids School District  
 510 Peach St.  
 Wisconsin Rapids, WI 54494

Dear Craig Broeren:

The Wisconsin Department of Public Instruction School Nutrition Team has reviewed and approved your request to add Wisconsin Rapids Four-Year-Old Kindergarten and Pre-kindergarten to the existing group of CEP sites within Wisconsin Rapids School District.

The following are the current CEP sites including the Identified Student Percentages, approved claiming percentages, and participating site(s).

Participating as: Group 1

School Code	Participating Site Name	Identified Student Percentage	Participating as:	Cycle Year	Free Claiming Percentage	Paid Claiming Percentage
80	Grove Elementary	59.96%	Group 1	1	95.94%	4.06%
120	Howe Elementary	59.96%	Group 1	1	95.94%	4.06%
170	Mead Elementary	59.96%	Group 1	1	95.94%	4.06%
430	River Cities High School	59.96%	Group 1	1	95.94%	4.06%
9410	Wood County Alternative School	59.96%	Group 1	1	95.94%	4.06%
280	Washington Elementary	59.96%	Group 1	1	95.94%	4.06%
140	WRPS 4yo KG & PK	59.96%	Group 1	1	95.94%	4.06%

Below we have also included your approved *Individual School Identified Student Percentage(s)*.

**NOTE: These numbers are not to be used for claiming.** Since the 1.6 multiplier is intended to provide an estimate of the total number of students eligible for free and reduced-price meals in eligible schools, the product of the *individual school ISP* multiplied by 1.6 will be used to estimate the total number of students eligible for free and reduced-price meals at the *individual school level*. This information is needed because most CEP schools share percentages which would be an inaccurate representation of an *individual schools'* free and reduced population. This information

will assist in reporting for the Fresh Fruit and Vegetable Program, Afterschool Snack Program-Area Eligibility, Equipment Grants, Severe Need Breakfast eligibility, and other programs requesting an estimate of the total number of students eligible for free and reduced-price meals **at the school level.**

School Code	Participating Sites	Individual School ISP
80	Grove Elementary	58.77%
120	Howe Elementary	63.78%
170	Mead Elementary	72.38%
430	River Cities High School	65.54%
9410	Wood County Alternative School	77.78%
280	Washington Elementary	40.82%
140	WRPS 4yo KG & PK	61.16%

Be sure to keep this documentation on file for audit purposes for the entire period CEP is in effect. This includes any grace years or other re-calculations. In addition, records must be retained for 3 years after the submission of the final claim for reimbursement for the last fiscal year of CEP.

The established Identified Student Percentages are guaranteed for a 4-year cycle, these percentages are guaranteed through the 2025-26 SY. CEP participating schools will need to inform the School Nutrition Team annually of the intent to continue participation in CEP, or of any change to participation (i.e. withdrawal, change of participating schools, groups or requested increases to percentages).

Please visit the [CEP webpage](https://dpi.wi.gov/school-nutrition/community-eligibility-provision) for additional resources (https://dpi.wi.gov/school-nutrition/community-eligibility-provision).

Sincerely,



Karrie Isaacson, RDN, CD  
 School Nutrition Team – Assistant Director  
 (608) 266-2416  
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